

Appendix 1

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Ref	Title	Risk Description	Opp / Threat	Cause	Consequence	Risk Treatment	Date Raised	Owner	P	I	P	I	Score	P	I	Comments	Control / Mitigation Description	Date Due	Action Status	% Progress	Action Owner
1	Amount of parking required	Consultation with Leisure department has asked for c25 spaces to be provided.	Threat	Change to ice rink programme or access options	Impact on attendance and viability of the rink	Accept	01/07/22	Leisure	2	3	2	3	6	1	3	Assessment made of current levels of use and programme which has informed the number of spaces identified.	Continue to monitor to ensure adequate provision is made	on going	In Progress	80%	Leisure
2	Unable to accommodate the identified number of parking spaces	Detailed work results in a lower number of parking spaces being accommodated	Threat	Detailed scheme development results in reduction in number of spaces	Impact on attendance and viability of the rink	Reduce	01/07/22	PM	3	2	3	2	6	2	2	Initial feasibility has identified viable options	Proposals will be developed prior to Oxpens parking being closed so there is time to reach an acceptable conclusion.	30/12/22	In Progress	30%	PM
3	Cost of works increases	The cost estimates of carrying out the work are exceeded	Threat	Construction cost inflation is currently resulting in increased costs	Increased cost in providing parking	Accept	01/07/22	PM	4	3	4	3	12	3	2	increased construction costs. Will depend on when construction takes place as dependant on when OXWED shut Oxpens car park.	Monitor construction costs and the timing of providing necessary parking	30/12/24	In Progress	10%	PM
4	Highway Authority (HA), Oxfordshire County Council, object to proposals in principle.	Highway Authority (HA), Oxfordshire County Council, object to proposals in principle, disagree to access use/location, coach drop off.	Threat	Threatens viability of option or means a compromise	Could mean unable to provide parking on site. May mean not possible to incorporate desired outcomes of car or coach drop off.	Accept	01/07/22	PM	3	4	3	3	9	3	2	Initial highways meeting held 10/08/22. Design to be modified to accommodate some comments, liaise with Stakeholders and re-engage with HA.	Liaising with HA to agree items during the pre-app process	on going	In Progress	40%	PM
5	Adverse publicity re future reduction in parking adjacent to the ice rink	Adverse publicity created by users of the ice rink unhappy with loss of Oxpens car park	Threat	Loss of Oxpens car park adjacent to the ice rink	Loss of public car park users are used to being able to access	Reduce	01/07/22	PM	4	2	4	3	12	3	2	Comms plan being prepared to highlight issues and the Council's response. Reduction has been informed by usage by communities team.	Plans being developed so that there is alternatives for identified groups when the Oxpens car park closes	30/12/22	In Progress	10%	PM
6	Oxpens car park shuts earlier than anticipated	Oxpens car park shuts prior to an alternative parking scheme being implemented for identified users	Threat	Alternative parking not complete before Oxpens Car park shuts.	Limited car parking available in close proximity to ice rink causing complaints and possible loss of activity to ice rink.	Avoid	01/07/22	External	3	3	2	3	6	1	2	Carpark in the control of OxWED	Liaison with OxWED to ensure there is notice to shut the carpark to ensure programmes are aligned to ensure replacement can be built before closure.	on going	Ongoing	30%	PM
7	Technical constraints prevent the provision of car parking at the ice rink	Technical constraints and the need for consents could restrict the amount of parking that could be accommodated	Threat	The site has a number of constraints including the structure of the rink, trees and access arrangements	Impact on attendance and viability of the rink	Reduce	01/07/22	PM	3	2	2	2	4	1	2	Initial work undertaken to identify constraints to the provision of parking and engagement with planning and highways proposed	Undertake technical work and engage highways and planning to address any issues arising as per report recommendations.	30/12/22	In Progress	20%	PM
8	Agreeing access rights with OxWED	OxWED do not agree to vary the member agreement or enter into an easement.	Threat	Nuffield do not agree with amending the Member Agreement and it is likely too early in the masterplan process to agree a formal route to be documented by way of easement.	OCC do not have a formal right of access over the OxWED land, or the ability to trigger deadlock through the management agreement if OxWED to not include within the masterplan	Avoid	06.07.22	PM	3	3	2	3	6	1	2		Agree additional wording within the Member Agreement to note OCCs requirement for access over the OxWED land. This will need to be formalised at the appropriate point.	on going	In Progress	10%	PM
9	Ice rink users unhappy with proposals leading to reputational risk.	reputational risk	Threat	Poor communications or lack of agreement.	Damage to OCC reputation	Accept	06.07.22	Leisure	3	3	3	2	6	2	2		Deadlock provisions can be triggered by either Member should there be a disagreement over the access route to be included within the masterplan.	on going	In Progress	10%	PM
10	Increased inequalities gap	Oxpens car park shuts prior to an alternative and adequate parking scheme being implemented for identified users.	Threat	Reduced land available for parking provision;	Impact on attendance and viability of the rink; Key user stakeholders participate less regularly; Less income; Long term viability of clubs and key stakeholders is impacted; Facility & community offer becomes financially unstable and/or unsustainable.	Reduce	06/07/22	PM	3	3	2	3	6	1	2	OIR needs to be inclusive, supporting the needs of those with a wide range of ice activity profiles including Ice Hockey and Figure Skating and needs that support residents, respond to local needs, help reduce inequalities and build strong, reliant communities.	Minimum provision made as recommended in the report; A coach "drop off and pick up point" on Oxpens Road, although not ideal would be acceptable; At least one "drop off and pick up point" for three large (i.e. 5/7 seater) vehicles	on going	In Progress	30%	PM
11	Financial & commercial viability of a unique community asset and sporting venue	Oxpens car park shuts prior to an alternative and adequate parking scheme being implemented for identified users.	Threat	Car park shuts earlier than anticipated to allow works on the development site	Impact on attendance and viability of the rink; Key user stakeholders participate less regularly; Less income into the business; Facility & community offer becomes financially unstable and /or unsustainable.	Reduce	06/07/22	PM	4	4	2	3	6	1	2	It is accepted that some convenient parking will be lost and unlikely all desires for convenient parking to replace the existing provision will be met when the Oxpens car park is removed; Some provision is considered essential by leisure services.	Liaison with OxWED to ensure there is notice of any works that would shut the carpark so the loss of parking can be managed and ensure programmes are aligned to ensure replacement can be built before closure.	on going	In Progress	30%	PM
12	Viability of key user groups and clubs	Oxpens car park shuts prior to an alternative and adequate parking scheme being implemented for identified users.	Threat	Car park shuts earlier than anticipated to allow works on the development site.	A unique sporting and community offer in the city folds.	Reduce	06/07/22	PM	3	3	2	3	6	1	2	OIR needs to be inclusive, supporting the needs of those with a wide range of ice activity including Ice Hockey and Figure Skating & needs that support residents, help reduce inequalities and build strong, reliant communities.	Liaison with OxWED to ensure there is notice of any works that would shut the carpark so the loss of parking can be managed and ensure programmes are aligned.	on going	In Progress	30%	PM
13	Ice rink needs to be closed during works.	Closed during works causing issues with operator and users	Threat	Works to car park prevent access to rink requiring temporary closure.	Not able to access ice rink safely causing loss of income to operator.	Reduce	07/07/22	PM								If works can be undertaken away from Hockey season then access easier to manage.	Try and avoid/ minimise closure. Seek to ensure any closure is in "quite period" and use good comms to notify.				

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